

WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING

Held in Wigginton Village Hall
Tuesday 21st September 2021 at 8 pm

MINUTES

In attendance: Cllr Walker (Chair), Cllr Axon (Vice Chair), Cllr Carr, Cllr Grammenos, Cllr O'Sullivan, Harriett Stillwell (Cllr from Minute 7.1)

Gosia Turczyn – Wigginton Parish Clerk
Three members of the public.

1. Chairman's Welcome.

The Chairman welcomed everyone and opened the meeting.

2. Apologies for absence to be considered by the Council.


Apologies were received from County Cllr Symington and Cllr Maisey. The Council unanimously approved the apologies.


3. Declarations of Interest and Dispensations.

Cllr Walker declared an interest in 21/02925/FUL Change of use from Sui Generis to C3 residential. Construction of two pairs of semi detached dwellings comprising four x four bed houses. Land To R/O Wigginton Garage Chesham Road Wigginton Hertfordshire HP23 6EJ and 21/02912/FUL Change of use of the existing property from Sui Generis (garage and coach hire business) to residential. Demolition of large coach repair workshop to the rear and two storey side extension. Property Previously Known As G. A Smith Coaches Wigginton Garage Chesham Road Wigginton Hertfordshire HP23 6EJ planning applications.

4. Public Participation.

1. A Wigginton WI representative asked whether WI could plant trees to celebrate their 100th birthday. The organisation had proposed to cover costs to plant new trees. The Council discussed different options for how to treat the fell Oak tree. The Oak tree could be carved but at present it is best to leave it and let it grow back. The Council agreed to contact tree surgeon to get professional opinion as to what trees would be best suited. Cllr Axon, Cllr Grammenos, Cllr Maisey and a WI representative formed a Tree Planting working party to look into appointing tree and landscaping specialist to investigate costs associated with designing the area and preparing the ground. The project is to be finalised in March 2022. Work in progress.
2. Member of the public who represents the village school proposed to have a clothes bank situated near the village shop with the objective to raise funds for the school. The Council previously objected to this proposal based on aesthetics and suggested having the container situated next to the school. The Council asked to have more information on the size and who is going to be responsible for emptying the container. Discussion adjourned.


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3. Member of the public raised an ongoing issue with speed in the village. HCC is proposing to reduce a substantial number of 30 mph limits to 20 mph, without the requirement for physical speed limiters such as bumps or signage, in towns and villages if a speed and volume survey demonstrated that the speed of the current traffic within the proposed 20 mph zone is travelling at 24 mph or less. HCC has a budget which could cover the cost of the survey. The Parish Council will request for HCC for Hemp Lane, Chesham Road and Vicarage Road/Fox Road to be included in the HCC 20 mph scheme. The Clerk will liaise with County Cllr Symington and report back at the next meeting.

5. Hertfordshire Police.

Not present. Clerk received an update from PCSO Martin Leadbitter about crimes that were reported in Wigginton PC during August 2021 :

1. Theft from front garden of a property on Hemp Lane on 03/08. 3 offenders have removed items from the front of the property before making off. This remains undetected.
2. Theft of vehicle from Grymsdyke Road between 05/08 and 06/08 A Silver Land Rover Discovery parked near garages on the street was stolen. This is still under investigation.
3. Theft from vehicle Hemp Lane on 19/08. 5/6 offenders have removed milk and orange juice from the milkman's vehicle before making off in a black 4x4 vehicle. This remains undetected.

6. Minutes of the meeting held on 17th August 2021.

The minutes were approved unanimously and were to be signed by the Chairman.

7. Vacancy for Parish Councillor.

The interviewing panel made recommendation to co – opt Harriet Stillwell as a new Parish Councillor, PROPOSED BY Cllr Axon and SECONDED BY Cllr Walker and carried unanimously. She signed the declaration of acceptance of office. Members welcomed her to the Council.

8. Councillors Area of Responsibilities.

The following areas of responsibilities were confirmed by members:

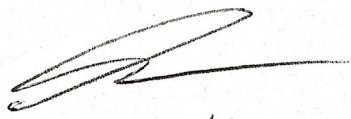
1. Cllr Grammenos and Cllr Maisey – Planning
2. Cllr O'Sullivan – Highways and Footpaths
3. Cllr Axon – Play Area and Gym Equipment, Oddy and Sustainable Wigginton
4. Cllr Stillwell – Play Area and Community Engagement and Communication
5. Cllr Carr – Parish Website and social media
6. Cllr Walker – General Parish projects and events
7. Clerk – Administration and audit, liaise with the parish warden and Berkhamsted Raisers and Finance

9. Wigginton Community Projects.

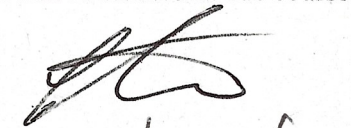
No update. Discussion deferred for October's meeting. Cllr Grammenos to report back.

10. Warden's Report.

1. The Clerk's old email address featuring on the signage at the play area will stay on.
2. The Council confirmed the location of three salt bins which will be refilled in due course.



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3. No action is required to treat several horse chestnut trees at the Recreation Ground which appear to have leaf miner infestation. This is based on the tree survey carried out in May 2020.
4. The Council agreed to replace the broken bench at the play area from the company used previously.
5. The Chair will arrange to remove the old goal posts from the Sports Field and the old gate.

11. Clerk's report and correspondence.

1. The Clerk will obtain quotes to fix the village noticeboard and report back at the next meeting.
2. The Council suggested for the village signs to be cleaned up by the Helping Hands.
3. It was PROPOSED BY Cllr Axon and SECONDED BY Cllr Stillwell for the parish warden to attend the Routine Inspectors Course for playgrounds on the 25th November 2021 at the cost of £66.25 plus VAT. The Clerk will confirm the time and place.

12. Payment methods – card machine.

It was PROPOSED BY Cllr Carr and SECONDED BY Cllr Walker and carried unanimously to purchase two card machines at the cost of £30 per item. Cllr Carr to action. b

13. Play Area.

The Council had appointed PlayFix Ltd to carry out repair work on the play equipment. The Council is waiting for confirmation when the work will commence. There is currently delay due to issues with delivery of the parts. The play area is remaining shut. Members took a vote and agreed unanimously to reopen the play under the condition of the slide being board off and tape with a safety tape. Th Parish Council will also put up a sign not to use the slide.

14. Sports Field and Gym Equipment.

1. Berkhamsted Raiders – no update.
2. Fallen Oak Tree – this was discussed at the Minute 4.1 Public Participation.

15. Village Survey.

Cllr Carr produced the outcome of the village survey submitted via the parish website and Cllr Stillwell will produce the outcome from the paper copies. This will be available at the next meeting.

16. Finance.

1. The bank statement, monthly budget report and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts.
2. A resolution was passed to authorise the following payment(s) PROPOSED BY Cllr Axon and SECONDED BY Cllr Walker and carried unanimously:

BACS presented for payment at the meeting on 21st September 2021:

PAYEE	DESCRIPTION	TOTAL: £1,741.38
Goldleaf Groundcare	Parish mowing Invoices April – September 2021	£1,741.38

3. Preliminary discussion on budget:

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The Clerk had talked about the accounts up to date and the forecast for the next financial year. The Clerk asked the councillors to put forward suggestions that will need to be included in the next year's budget to reflect the Precept. The Council will discuss the 2022-2023 Budget further at the next Council meeting.

17. Planning.

1. Decisions:

- 21/03170/NMA Non-Material Amendment to Planning Permission 21/01740/FHA (Removal of existing first floor / roof and rear single storey extension. Construction of new first floor. New cladding externally. Internal adaptations.) Parma Hemp Lane Wigginton Tring Hertfordshire HP23 6HE Granted
- 21/03282/NMA Non material amendment to planning permission 19/03138/FHA (Single storey rear extension. First floor side extension over existing utility room.) Woodview Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Granted

2. Applications:

- 21/02925/FUL Change of use from Sui Generis to C3 residential. Construction of two pairs of semi detached dwellings comprising four x four bed houses. Land To R/O Wigginton Garage Chesham Road Wigginton Hertfordshire HP23 6EJ
OBJECTION
- 21/02912/FUL Change of use of the existing property from Sui Generis (garage and coach hire business) to residential. Demolition of large coach repair workshop to the rear and two storey side extension. Property Previously Known As G. A Smith Coaches Wigginton Garage Chesham Road Wigginton Hertfordshire HP23 6EJ
SUPPORT
- 21/03471/FHA Single storey rear extension to existing dwelling Ashleigh Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB SUPPORT
- 21/03470/FHA Demolition of existing conservatory and replacement with single storey rear extension, and rear dormer extension. Silverdene 10 Fox Close Wigginton Tring Hertfordshire HP23 6ED SUPPORT

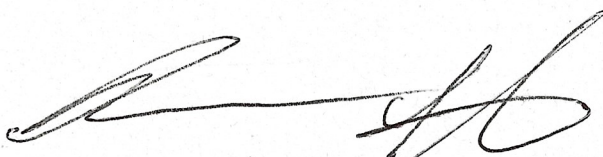
Development Management Meeting 23rd September 2021

- 21/02156/FHA - Construction of pitched roof porch to front. Replacement windows. Demolition of existing double garage and replace with new garden building/studio. - 2 Chesham Road Wigginton Tring Hertfordshire

18. Green Spaces.

1. Sustainable Wigginton – no update.
2. Queens Green Canopy and planting trees project – this was discussed at the Minute 4.1 Public Participation.
3. Parish Mowing contract – the clerk will find out whether there are other contractors who would provide ground care maintenance contract which would be better suited to the parish needs.

19. Highways and Footpaths.



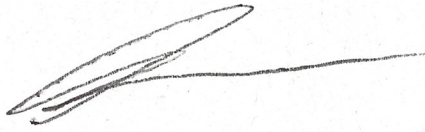
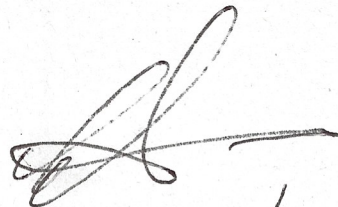
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1. Cllr O'Sullivan obtained a quote for £4.000 to carry out work to the footpath no 21. The Council agreed to obtain further quotes and report back at the next meeting.
2. Traffic and Speeding – this was discussed at the Minute 4.3 Public Participation.

20. Any Other Business.

No items were raised under this item.

The meeting closed at 22:30


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